



**Marathwada Shikshan Prasarak Mandal's**

## **Sunderrao Solanke Mahavidyalaya, Majalgaon**



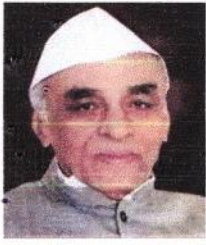
### **INTERNAL QUALITY ASSURANCE CELL**

#### **CRITERION-6: GOVERNANCE, LEADERSHIP AND MANAGEMENT**

##### **6.2 Strategy Development and Deployment**

6.2.1 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, deployment of institutional Strategic/ perspective/development Plan etc.

##### **Institutional Students Mentoring Policy**



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## Institutional Student Mentoring Policy



### Mentoring of Holistic Empowerment of Mentees

#### Introduction:

Mentoring is an integral part of student progression and achieving the educational goals. It is meant to understand and solve the academic, emotional, psychometric, evaluation process related as well as personal issues. It is a strategy which helps to achieve the learning goals and overall development of mentees. It is aimed to understand and solve the intervening mechanisms in order to assist the learners and improve performance of slow / weak learner's and to help the bright students to achieve their goals. The Internal Quality Assurance Cell, Sunderrao Solanke Mahavidyalaya, Majalgaon has a well- developed institutional mentoring programme for the overall academic growth of the students. At the beginning of academic year, the Student Mentoring Committee of the college allots class wise teachers and mentees. The teachers collect mentee's personal, socioeconomic and family background information about the mentees. Mentors take periodic follow up of mentee issues periodically in order to understand their issues and try their level best overcome them. The IQAC checks issues and arranges special workshops / meetings on effective mentoring mechanism.



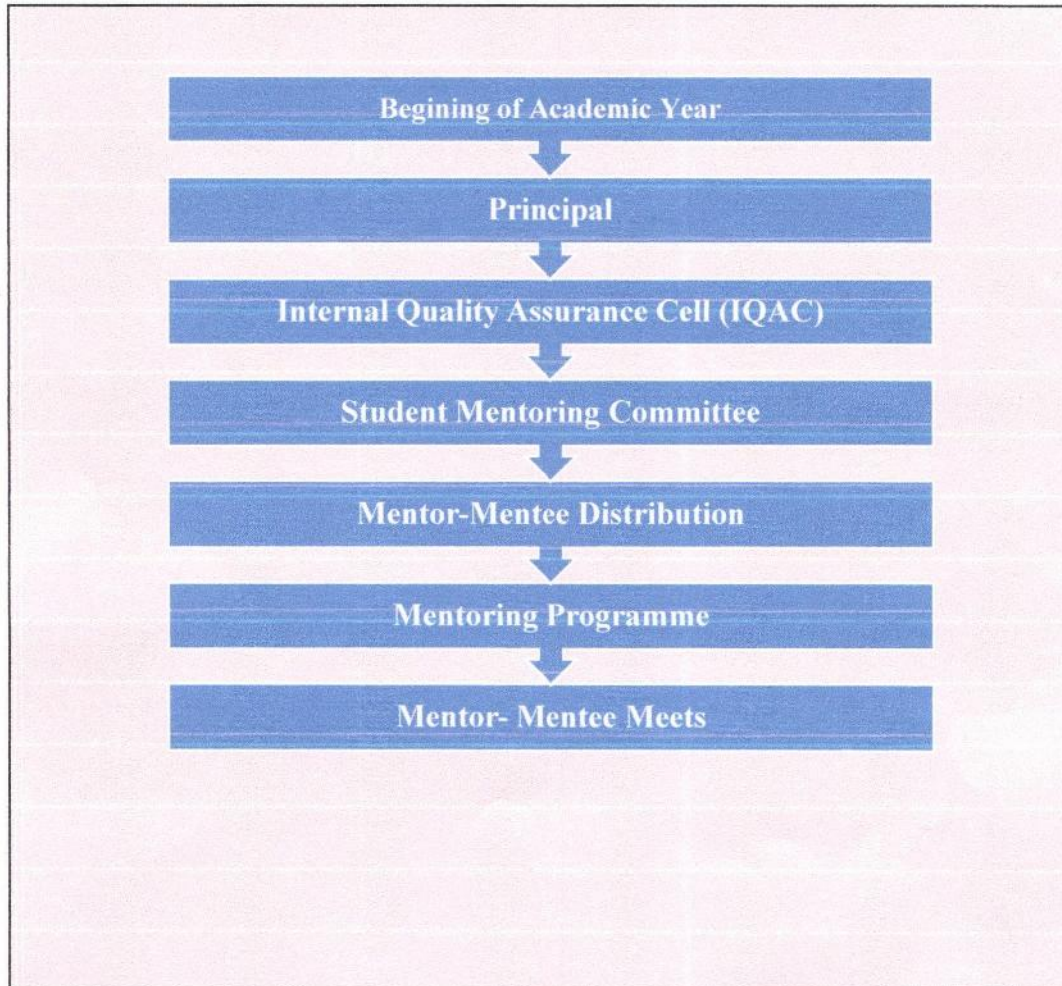
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**Institutional Student Mentoring Policy**





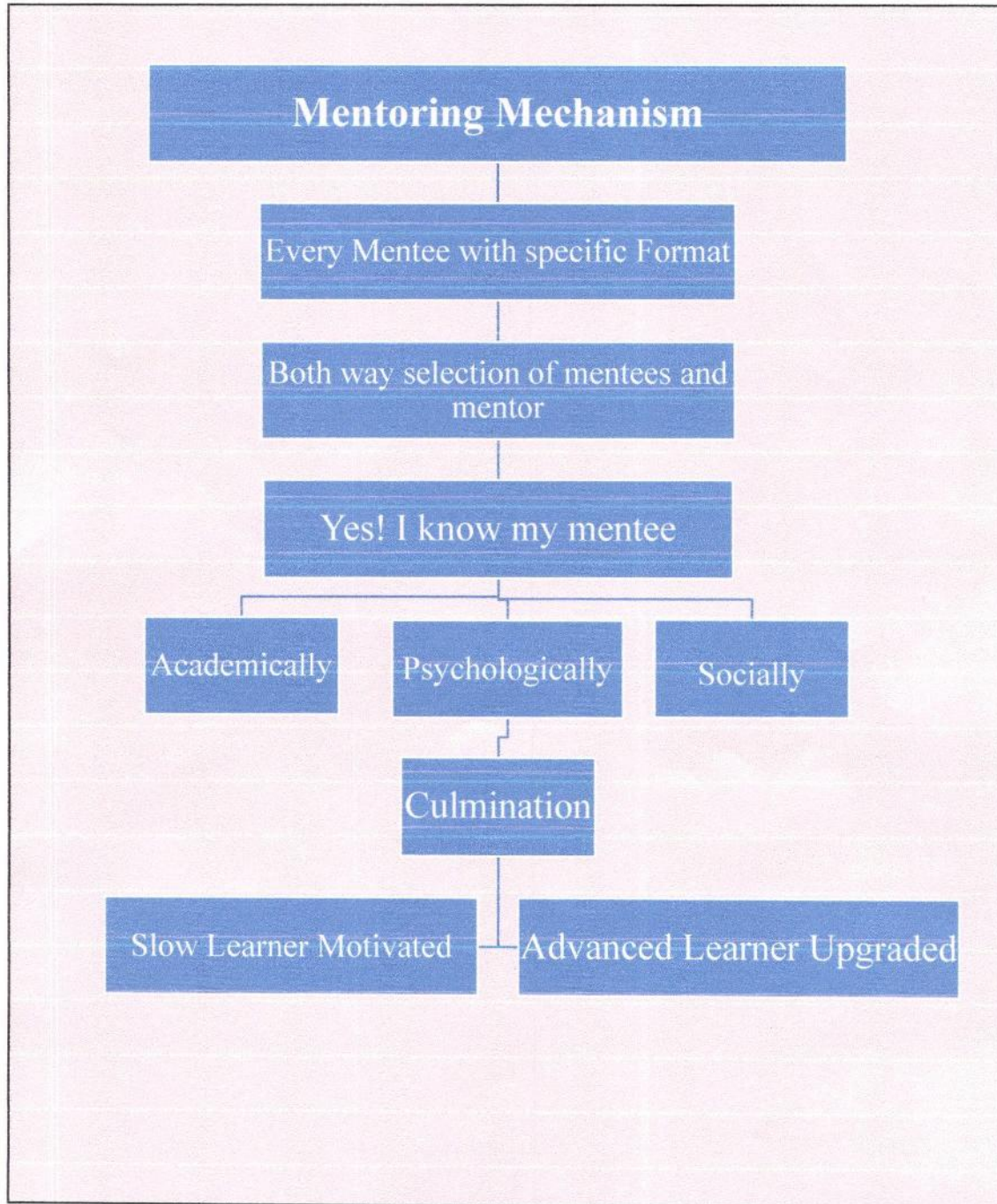
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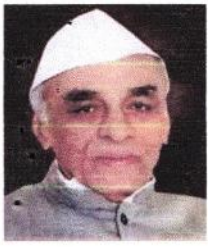
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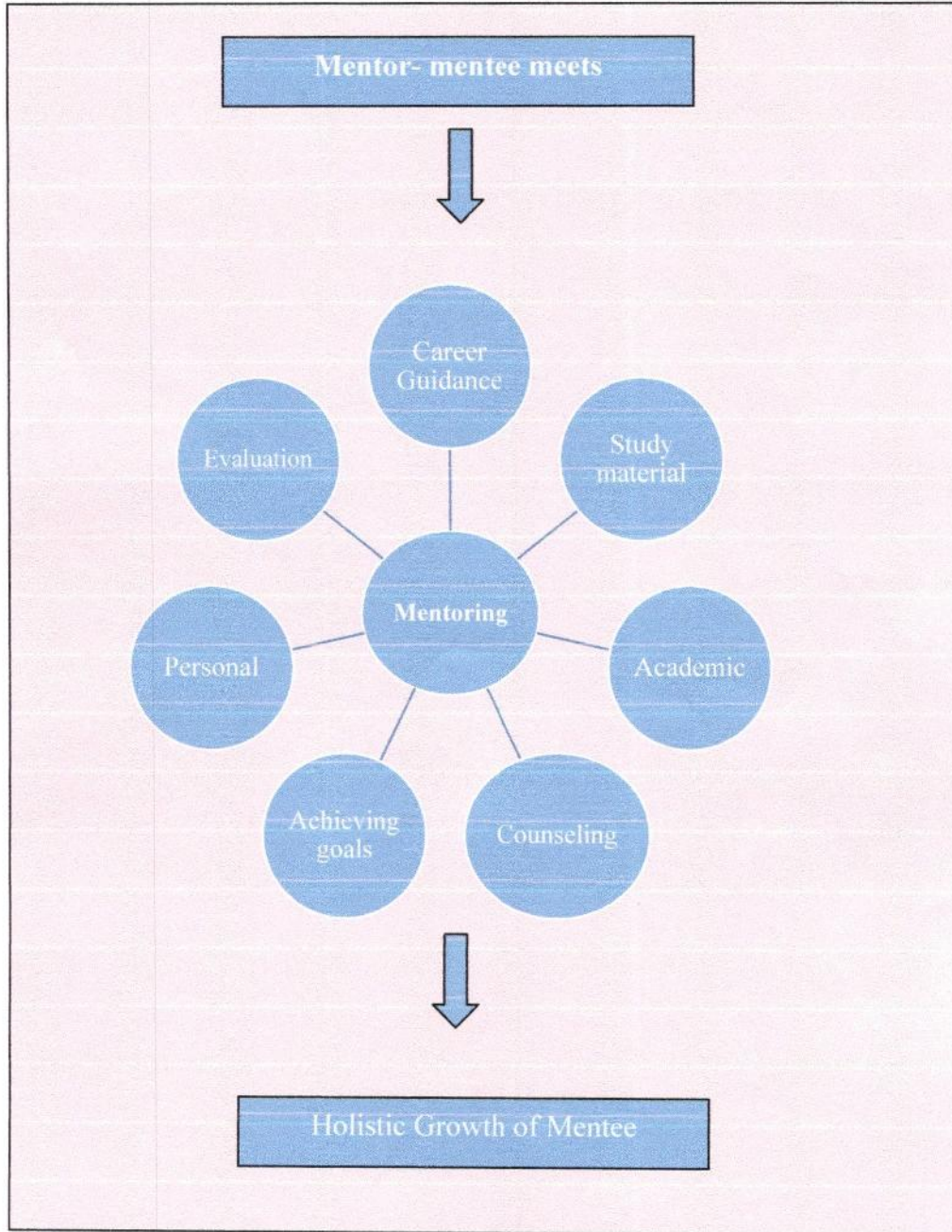


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## Institutional Student Mentoring Policy

### ❖ Outline of Institutional Mentoring Mechanism





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## **Institutional Student Mentoring Policy**

### **Aims and objectives:**

- Assistance to achieve learning goals.
- To improve academic performances.
- To provide counseling / career guidance.
- To solve personal, academic, examination, study material, financial issues.
- To nurture mentees with their leaning needs.
- To create academic interest and curiosity among mentees in teaching-learning process.

### **Key factors in mentoring programme:**

- Learner identification.
- Understanding of the mentees needs.
- Socioeconomic background of mentees.
- Realizing severity of the mentee issues.

### **Role and responsibilities of mentor:**

- To collect mentee information.
- To organize mentor mentee meets.
- To provide multiple learning opportunities to the mentees.
- To identify and understand the mentee issues / needs.
- To provide educational resources to the mentees.
- To monitor academic progress on mentees.
- To promote mentees for curricular /curricular activities.
- To promote mentees for effective use of college educational resources.
- To understand strengths / weaknesses of mentees and guide them as per their needs.
- To realize desired outcome post mentoring.



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## **Institutional Student Mentoring Policy**

### **Role and responsibilities of mentee:**

- To understand outcome of the mentoring programme.
- To attend mentor-mentee meets.
- To understand mistakes and learn new experience and competencies.
- To be open minded with the mentor.
- Effective communication with the mentor.

### **Mechanism of allotment of Mentees to Mentors**

- Allotment of mentees to mentors is done in the beginning of the year.
- Student mentoring committee issues notice informing to all faculty members regarding the allotment of mentees to mentors.
- After communication with the teachers, the list of mentors and mentees is finalized.
- In case of faculty of Science, and Arts, there are multiple departments where in students engage themselves for their programs and study at least three different subjects. Eventually they come in contact with different teachers. But the only one teacher is appointed as the mentor of the mentee.



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**Institutional Student Mentoring Policy**

**Frequency and schedule of the mentor-mentee meets:**

In general each mentor conducts averagely 4 to 5 mentor-mentee meets and some time meet with their guardians of the mentee.

- The first meet is usually conducted at the beginning of academic year, usually in August / September in order to understand the basic understanding of the subject, admission, residential, need for remedial and related academic issues. This meet some time takes place at their home with their guardians.
- Second mentor-mentee meet is generally conducted at the end of first term to know the syllabus covered, study material, need for extra lecture sessions and other issues faced by the mentees.
- Third mentee meeting is conducted after the declaration of results of first term to monitor the student progress and the last meet is usually conducted in the at the term end of the second term of the academic year. Besides, mentor-mentee meet may be arranged as per the student needs.

**IQAC Coordinator**  
**Coordinator**  
Internal Quality Assurance Cell (IQAC)  
Sunderrao Solanke Mahavidyalaya,  
Majalgaon, Dist. Beed (MS)

**Chairman**  
Student mentoring Committee

**PRINCIPAL**  
Sunderrao Solanke Mahavidyalaya  
Majalgaon Dist. Beed (M.S.)

