

# Marathwada Shikshan Prasarak Mandal's

# Sunderrao Solanke Mahavidyalaya, Majalgaon

#### INTERNAL QUALITY ASSURANCE CELL

#### CRIETERION-6: GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### **6.5 Internal Quality Assurance System**

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities.

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#### Marathwada Shikshan Prasarak Mandal's

# Sunderrao Solanke Mahavidyalaya, Majalgaon



#### INTERNAL QUALITY ASSURANCE CELL

CRIETERION-6: GOVERNANCE, LEADERSHIP AND MANAGEMENT

# 6.2 Strategy Development and Deployment

6.2.1 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, deployment of institutional Strategic/ perspective/development Plan etc.

**Institutional Students Mentoring Policy** 



# M.S.P.Mandal's SUNDERRAO SOLANKE MAHAVIDYALAYA

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## **Institutional Student Mentoring Policy**



#### **Mentoring of Holistic Empowerment of Mentees**

#### Introduction:

Mentoring is an integral part of student progression and achieving the educational goals. It is meant to understand and solve the academic, emotional, psychometric, evaluation process related as well as personal issues. It is a strategy which helps to achieve the learning goals and overall development of mentees. It is aimed to understand and solve the intervening mechanisms in order to assist the learners and improve performance of slow / weak leaner's and to help the bright students to achieve their goals. The Internal Quality Assurance Cell, Sunderrao Solanke Mahavidyalaya, Majalgaon has a well- developed institutional mentoring programme for the overall academic growth of the students. At the beginning of academic year, the Student Mentoring Committee of the college allots class wise teachers and mentees. The teachers collect mentee's personal, socioeconomic and family background information about the mentees. Mentors take periodic follow up of mentee issues periodically in order to understand their issues and try their level best overcome them. The IQAC checks issues and arranges special workshops / meetings on effective mentoring mechanism.



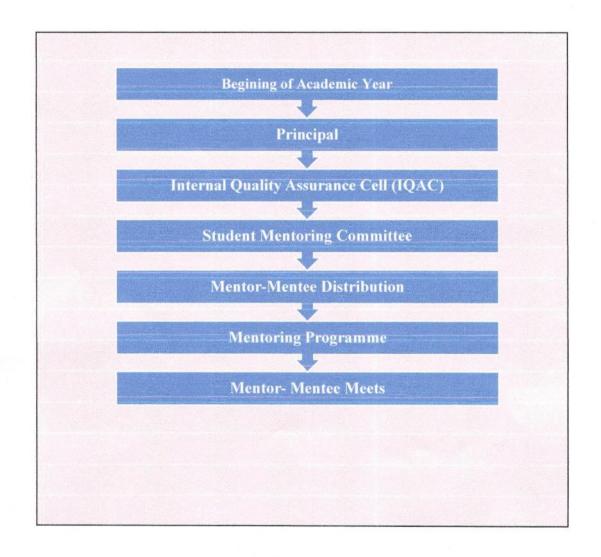
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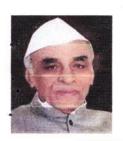


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# **Institutional Student Mentoring Policy**





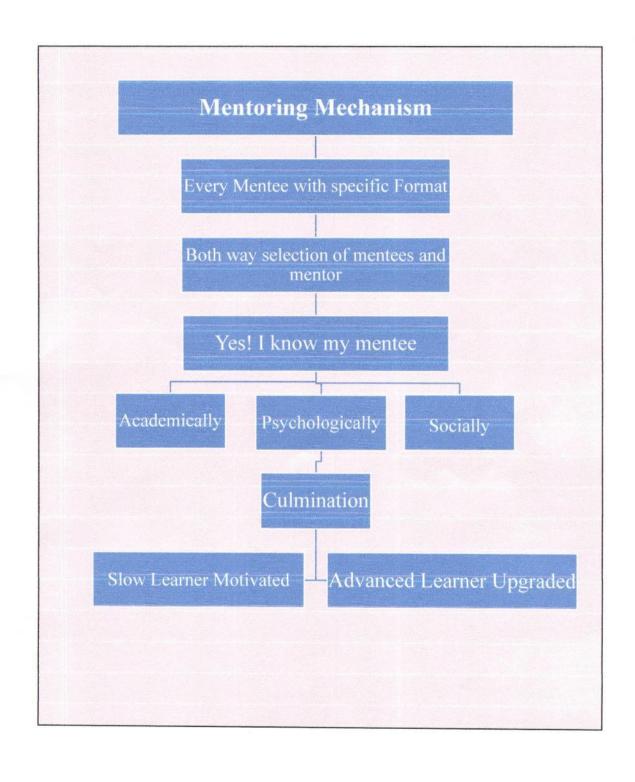
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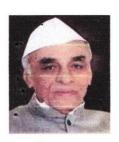


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# **Institutional Student Mentoring Policy**





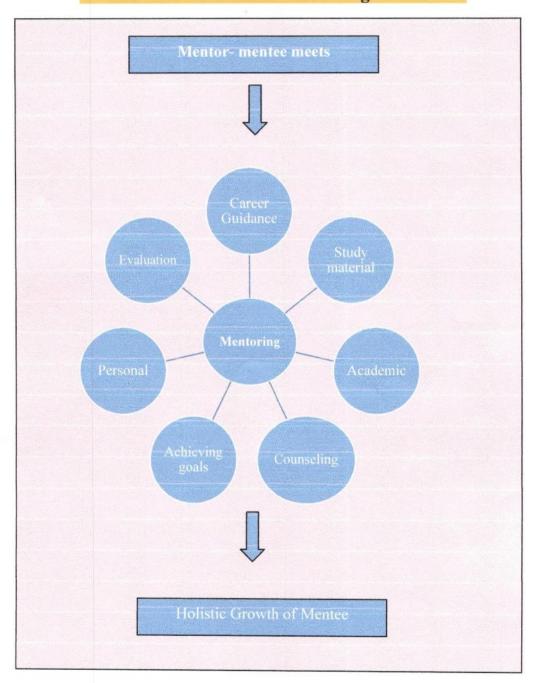
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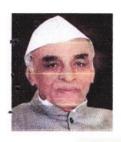


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# NAAC Re-Accredited "A" Grade Institutional Student Mentoring Policy

#### ❖ Outline of Intitutional Mentoring Mechanism





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# **Institutional Student Mentoring Policy**

#### Aims and objectives:

- Assistance to achieve learning goals.
- To improve academic performances.
- To provide counseling / career guidance.
- To solve personal, academic, examination, study material, financial issues.
- To nurture mentees with their leaning needs.
- To create academic interest and curiosity among mentees in teaching-learning process.

#### Key factors in mentoring programme:

- Learner identification.
- Understanding of the mentees needs.
- Socioeconomic background of mentees.
- · Realizing severity of the mentee issues.

#### Role and responsibilities of mentor:

- To collect mentee information.
- To organize mentor mentee meets.
- To provide multiple learning opportunities to the mentees.
- To identify and understand the mentee issues / needs.
- To provide educational resources to the mentees.
- To monitor academic progress on mentees.
- To promote mentees for curricular /curricular activities.
- To promote mentees for effective use of college educational resources.
- To understand strengths / weaknesses of mentees and guide them as per their needs.
- To realize desired outcome post mentoring.



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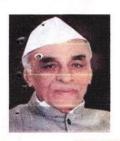
## **Institutional Student Mentoring Policy**

#### Role and responsibilities of mentee:

- To understand outcome of the mentoring programme.
- To attend mentor-mentee meets.
- To understand mistakes and learn new experience and competencies.
- · To be open minded with the mentor.
- Effective communication with the mentor.

#### Mechanism of allotment of Mentees to Mentors

- Allotment of mentees to mentors is done in the beginning of the year.
- Student mentoring committee issues notice informing to all faculty members regarding the allotment of mentees to mentors.
- After communication with the teachers, the list of mentors and mentees is finalized.
- In case of faculty of Science, and Arts, there are multiple departments where in students engage themselves for their programs and study at least three different subjects. Eventually they come in contact with different teachers. But the only one teacher is appointed as the mentor of the mentee.



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# **Institutional Student Mentoring Policy**



#### Frequency and schedule of the mentor-mentee meets:

In general each mentor conducts averagely 4 to 5 mentor-mentee meets and some time meet with their guardians of the mentee.

- The first meet is usually conducted at the beginning of academic year, usually in August / September in order to understand the basic understanding of the subject, admission, residential, need for remedial and related academic issues. This meet some time takes place at their home with their guardians.
- Second mentor-mentee meet is generally conducted at the end of first term to know the syllabus covered, study material, need for extra lecture sessions and other issues faced by the mentees.
- Third mentee meeting is conducted after the declaration of results of first term to
  monitor the student progress and the last meet is usually conducted in the at the term
  end of the second term of the academic year. Besides, mentor-mentee meet may be
  arranged as per the student needs.

IQAC Coordinator
Coordinator
Internal Quality Assurance Cell (IQAC)
Sunderrao Solanke Mahavidyalaya,
Majalgaon, Dist.Beed (MS)

Student mentoring Committee

PRINCIPADAL Sunderrao Solanke Mahavidyalya Majalgaon Dist. Beed (M.S.)





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# Sunderrao Solanke Mahavidyalaya, Majalgaon



#### INTERNAL QUALITY ASSURANCE CELL

CRIETERION-6: GOVERNANCE, LEADERSHIP AND MANAGEMENT

# 6.2 Strategy Development and Deployment

6.2.1 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, deployment of institutional Strategic/ perspective/development Plan etc.

**Research Committee** 



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#### **Research Committee**

#### Research Committee of SSM

Evolving a culture of standard research, one of the aims of any tertiary institute, is a slow and difficult process, but once it happens through conscious effort, credibility ensues. Research is a crucial activity for any college and without the active involvement of its faculty members and students; it will be difficult to sustain the academic and professional knowledge of the faculty members and students. Standard research activities generate new knowledge and skills, besides update existing ones. We can bring a shift in the paradigm from teacher-fuelled learning to students-initiated research and book based learning, to students creating their own meaning.

The research Committee of College is set up with the following visions and missions.

#### Vision

SSM will be a center of excellence in research and innovative practices in the region producing knowledge that will influence policy, teaching and partnerships with external agencies.

#### Mission

- To engage faculty members and students in quality research projects and encourage them to publish papers in reputed journals, thereby generating confidence and interest in the outside universities and institutions to establish productive linkages, collaboration and MoUs with the college.
- To generate research papers on various themes related to pedagogy and teacher development in the nation.
- 3. To generate innovative pedagogy to inform classroom teaching.
- 4. Nurture Gross National Happiness values through sustained quality education.



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#### **Research Committee**

The College Research Committee (CRC) was formally instituted in 2004. Since then the college is deeply committed in promoting research activities among faculty members and students.

#### Aims:

The CRC aims to support and promote research and research training within and outside the college. Members of the CRC are required to play a proactive role in creating a research environment in the College. The committee will endeavour to foster research within the college and encourage members of staff to apply for research grants. Some of the specific aims include:

- 1. To encourage, maintain and support research activities in the college
- To formulate and implement policy recommendations for the strategic development of research and research training in conjunction with other relevant committees of the college
- 3. To make proposals for allocation of funds for research activities in the college
- To monitor operational goals within the context of the college research and research training management plans
- 5. To evaluate research proposals for research grants
- 6. To fund research projects
- To facilitate peer review of research works and enable their publication in reputed journals
- 8. To appraise the faculty members and the students of the latest developments in research Advise the college library on recent research journals and publications
- 9. To discuss other research-related matters that may from time to time be referred to it
- 10. To ensure the maintenance of ethical standards of research in the college
- 11. To ensure the maintenance and record of research activities carried out by the faculty members and disseminate research materials for general consumption



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#### **Research Committee**

#### The powers, duties and functions of the College Research Committee:

- To create conducive and supportive environment for faculty members and students to conduct research
- To formulate and implement policy recommendations for the strategic development of research and research training in the college.
- 3. To make proposals for allocation of funds for college research activities
- To monitor operational goals within the context of the college research and research training management plans
- 5. To evaluate research proposals for research grants
- 6. To facilitate peer review of research works and enable their publications in reputed journals
- To establish linkages, MoUs with external organizations and Universities to conduct joint research projects
- 8. To provide consultancy services to schools, member colleges and other agencies
- 9. To apprise the faculty members and students of the latest developments in research
- 10. Advise the college library to subscribe to the latest research publications
- 11. To ensure the maintenance of ethical standards of research in the college
- 12. To ensure the maintenance and record of research activities carried out by the faculty and disseminate research materials for general consumption
- Promote to faculties for organization conferences, seminars, symposium, workshops etc.

#### Research Committee

| Sr. No. | Committee member | Designation |
|---------|------------------|-------------|
| 1       | Dr. G. K. Sanap  | Chairman    |
| 2       | Dr. B.D. Rathod  | Member      |
| 3.      | Dr. N.K. Muley   | Member      |
| 4.      | Dr. R.T. Pawar   | Member      |
| 5.      | Dr. B.R. Nale    | Member      |
|         |                  |             |



Coordinator
Internal Quality Assurance Cell (IQAC)
Sunderrao Solanke Mahavidyalaya,
Majalgaon, Dist.Beed (MS)

PRINCIPAL
Sunderrae Solanke Mahavidyalya
Majalgaon Dist. Beed (M.S.)



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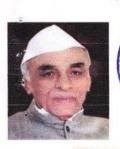
#### INTERNAL QUALITY ASSURANCE CELL

**CRIETERION-6:** GOVERNANCE, LEADERSHIP AND MANAGEMENT

# 6.2 Strategy Development and Deployment

6.2.1 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, deployment of institutional Strategic/ perspective/development Plan etc.

**Anti-Plagiarism Policy** 



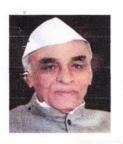
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# **Anti-Plagiarism Policy**

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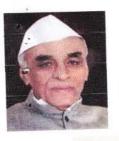
# **Anti-Plagiarism Policy**

#### I. THE VISION

 Eliminating the darkness of ignorance from the lives of people living in age-long poverty and helping them to proceed towards knowledge to achieve all-round development

#### II. THE MISSION

- Providing quality education to socially and economically backward classes
- Bringing out educational and cultural development of rural population
- Providing standard facilities of hostel accommodation, physical education and value education
- Bringing out social transformation through education
- Creating resources and utilizing them for educational upliftment of common people
- Promoting intellectual, ethical and cultural development of society
- Imparting technical and professional education to increase employability and economic development
- Creating a wide-spread educational network seeking mass participation in education



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# **Anti-Plagiarism Policy**

#### III. INTRODUCTION

Plagiarism is an act of academic dishonesty committed by students or faculties and is widely recognized as a serious issue amongst institutions all over the world. To keep plagiarism in check, each institution should have a plagiarism policy which deals with acts similar to academic dishonesty and educates the students and the faculties regarding the ill effects of this act.

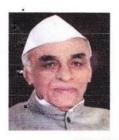
Sunderrao Solanke Mahavidyalaya, Majalgaon is committed to high standards of academic excellence and ethical conduct. The institution has zero tolerance to any sort of scientific misconduct owing to data fabrication, falsification or plagiarism applicable to all students and teaching faculty of the college.

#### IV. DEFINITION

The dictionary defines plagiarism as an act or instance of using or closely imitating the language and thoughts of another author without authorization and the representation of that author's work as one's own, as by not crediting the original author.

#### V. SCOPE

- Any academic activity viz, publications, research work, dissertations, case reports can be subject to plagiarism. Examples of plagiarism include the following
  - Copying another writer's work with no attempt to acknowledge that the material was found in an external source.
  - Copying material from several writers & rearranging with citation.
  - Incorporating another writer's words or phrases within a larger paraphrase, without quotation marks or citation.
  - Changing the words of an original source, but using the ideas without citing.
  - Self Plagiarism: reproducing or publishing one's own published work, in a part or whole, without referring to the earlier published work.



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## **Anti-Plagiarism Policy**

#### VI. PREVENTION AND CONTROL

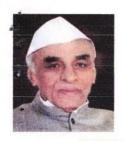
- <u>Cite the source:</u> When taking the idea from a source, add a citation to your writing mentioning the full name of source, the year the source was published in and any other necessary citation element.
- Add quotations: Add quotations around the text that is taken from a source
- <u>Paraphrase:</u> Paraphrasing involves using a source's work but putting it in one's own language. It should be done carefully. Since ti involves using someone else' work, citations should be used.
- Present your own idea: Teachers are both encourages and instructed to make use of their own innovative ideas in their research making the research the most genuine one.
- <u>Use a plagiarism checker:</u> while conducting a research on a topic, one might use certain sentences or phrases from the source.

#### VII. OBLIGATION

- Sunderrao Solanke Mahavidyalaya, Majalgaon encourages all its teachers and students to hold regular workshops about principles of anti-plagiarism and ethics in research work.
- All staff members, research scholars are provided a copy of the Anti- Plagiarism Policy.
- All research submitted to the college / University should have an attached report obtained from the plagiarism detection tool, certified by the publications committee.

#### VIII. REPORT AND HANDLING

- Any suspected case of plagiarism against a student or a research scholar or teachers will be addressed by the committee.
- According to the committee's recommendation with the plagiarism detection report, the level of plagiarism will be divided into the following categories:
- a) Below 10%: The similarity between two documents within acceptable limits, relevant references present - No actions required.
- b) 11-20%: Counseling on how to avoid plagiarism and resubmit the document.



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## **Anti-Plagiarism Policy**

- c) 21-50%: Online resources used to copy certain excerpts, no references mentioned, lack of knowledge. Such researchers would have to undergo research training and then resubmit document again.
- d) More than 50%: This would indicate high level plagiarism, intentional copying of someone's work. The researcher would have to redo the entire submission form initial stages as per guides recommendation and would be reprimanded as per the guidelines
- Any faculty member or a student found guilty of plagiarism has the right to appeal against the punishment awarded fi they desire so.

#### IX. CONSTITUTION OF COMMITTEE

 The Research Committee constituted at the college will be by-default the Plagiarism Check Committee of the respective college. And it will continue to work in association with its library as Information Resource Centre.

P. IQAC

oordinator Research Committee

Internal Quality Assurance Cell (IQAC) Dr. B.D. Rathod

Sunderrao Solanke Mahavidyalaya, Majalgaon, Dist.Beed (MS) Principal

Sunderrao Solanke Mahavidyalaya,

PRINCIPAL derrao Schimer Mahavoyalya

Majalgaon Dist. Bood (M.S.)



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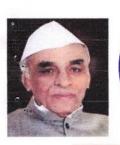
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# **6.2 Strategy Development and Deployment**

6.2.1 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, deployment of institutional Strategic/ perspective/development Plan etc.

**Policy of Intellectual Property Rights** 



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# **Policy of Intellectual Property Rights**

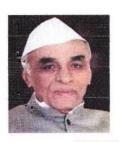
The contemporary and stated Intellectual Property Rights (IPR) policy of Sunderrao Solanke Mahavidyalaya constituted for its all departments endeavours to facilitate the protection and to uplift the intellectual property generated during the scientific pursuit (of knowledge/resource) in the college and offer scope for ingenuity and commercialization. It targets the provision of unbiased intercession between the various interests involved.

#### Applicability:

- The policy on intellectual property rights (IPR) is applicable to employees, faculty members, staff (permanent and temporary) visiting scholars, fellows, research scholars and student associated with Sunderrao Solanke Mahavidyalaya, Majalgaon and include, but is not limited to, those who are directly under the college payroll and/ or receive assistance in the form of fellowships, scholarships, honorarium, either from Sunderrao Solanke Mahavidyalaya, Majalgaon or from outside government and private institutions/ agencies.
- Various forms of Intellectual property under this policy include, but does not limit to patent, copyright, trademark/service mark.

#### Ownership of IP:

- An invention for which an intellectual property application is filled where in the Sunderrao Solanke Mahavidyalaya, Majalgaon resources like space, equipment and facilities are utilized and when the applicants) receive financial support towards professional and statutory fees for acquiring such intellectual property, the assignee of such intellectual property will be Sunderrao Solanke Mahavidyalaya, Majalgaon.
- Individual(s) who obtains a patent or any other form of intellectual property or introduces an invention into public domain without use of resources from Sunderrao Solanke Mahavidyalaya, Majalgaon or outside their regular assigned duties during official hours under terms of their appointment with the college, and without substantial involvement by respective' college personnel, shall retain full IP rights.



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## **Policy of Intellectual Property Rights**

#### Copyrights:

- Any original work of intellectual nature can be protected under copyright law. Ideas per se are not copyrightable but only in their expressed form.
- ➤ When the copyrightable, pedagogical, scholarly, and other literary and artistic works, specified as copyrightable work under relevant Copyrights Act as amended form time to time by the government, which are created for Sunderrao Solanke Mahavidyalaya, Majalgaon the author shall retain ownership of their original work, while at the same time granting Sunderrao Solanke Mahavidyalaya, Majalgaon al implementers of its specifications full rights to revise, modify, and create derivative works based on that original work, under college's own copyright.
- ➤ If the Sunderrao Solanke Mahavidyalaya, Majalgaon foresees a gainful return from copyrights it may initiate steps to file and protect such copyrights and share the financial rewards with the inventor on terms and conditions of the college as specified from time to time.
- Copyrights on books and publications authored by college personnel shall be in the name of the respective authors.

#### **Inventions and Patents:**

- An idea when manifested in tangible form is patentable provided it fulfils) the below criteria for patentability:
  - Non-obviousness (the invention should be non-obvious to the person skilled in the art)
  - Utility (it should be commercially applicable) and
  - Novelty (invention may relate to a new product or an improvement of an existing one or a new process of manufacturing and existing or a new product).
- ➤ If such a patentable invention is developed at Sunderrao Solanke Mahavidyalaya, Majalgaon and qualifies for protection under the relevant acts of government related to patent, then patent belongs to the college. It can be in the form of know-how, solutions, processes, genetically engineered microorganisms, scientific or technology



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## **Policy of Intellectual Property Rights**

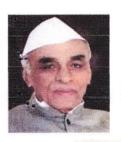
developments, business models and other forms as the need arises. The filing of a patent application shall be with the researcher as name inventor.

- In such instance or instances where the patent is owned by Sunderrao Solanke Mahavidyalaya, Majalgaon the inventor or inventors have the right on such form of intellectual properties till the time protection of such intellectual property is agreed upon by the college and inventors) or the life of such intellectual property according to relevant acts has expired. Sunderrao Solanke Mahavidyalaya, Majalgaon also reserves the right to initiate discussions on sale/ license or technology transfer of patents or other forms of intellectual property as the case may be, and which are deemed suitable for such activity. In an event of successful outcome through sales/license or technology shall be as specified in the royalty sharing clause mentioned below.
- ➤ Whenever there is any patent, which is obtained under research or a related activity between an external sponsor and the Sunderrao Solanke Mahavidyalaya, Majalgaon then it is subject to agreement between the involved parties.

#### **Royalty Sharing:**

Net revenue received by Sunderrao Solanke Mahavidyalaya, Majalgaon through sale/license or technology transfer of intellectual property of such inventions or creative works, royalty shall be distributed as follows, unless otherwise specified in arrangements for commissioned works.

|                        | Royalty Sharing Percentage | Policy for sharing Royalty          |
|------------------------|----------------------------|-------------------------------------|
| Inventor               | 70 %                       |                                     |
| Inventor(s) Department | 20 %                       | This will be reviewed after 3 years |
| College                | 10 %                       |                                     |
| Total                  | 100 %                      |                                     |



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## **Policy of Intellectual Property Rights**

- ➤ In case of an intellectual property jointly held by the constituent institutions, the distribution of share to inventors) department and inventors) college has to be communicated by the lead investigator to the Sunderrao Solanke Mahavidyalaya, Majalgaon. In no case such share should cumulatively exceed 20% of the allotted share.
- ➤ In an event when more than one inventor contributes for the generation of the intellectual property then the percentage of royalty shall be equally shared among the inventors, contingent upon such invention being sold, licensed or transferred under technology transfer agreement with third party(ies). No royalty shall be claim by the inventor(s) for patents, which fail to generate interest for sale, licensing or technology transfer.

#### Conflict of Commitment & Interests:

- > To manage and minimize conflict over intellectual property rights, all potentially patentable inventions created or discovered by faculty in the course of their college activities, or with use of college resources, must be disclosed to the college on a timely basis.
- The inventor(s), to the respective Head of Institutions, should disclose any conflict of interest.
- Sunderrao Solanke Mahavidyalaya, Majalgaon discourages its employees, faculty members, staff (permanent and temporary), visiting scholars, fellows, research scholars and students against any legal recourse. In case of any disputes regarding the implementation of intellectual property policy, efforts shall be made to address to the concerns of the inventor(s) by developing and incorporating an arbitration mechanism and arrangement, or any other suitable mechanism as agreed upon by the parties and arrive at an amicable solution. The decision taken in this regard by the competent authority of Sunderrao Solanke Mahavidyalaya, Majalgaon or through arbitration shall be final and binding to all the parties under dispute.



#### SUNDERRAO SOLANKE MAHAVIDYALAYA



MAJALGAON, DIST.BEED (MH)-431131

NAAC Re-Accredited "A" Grade

# **Policy of Intellectual Property Rights**

#### Infringement:

- Sunderrao Solanke Mahavidyalaya, Majalgaon shall retain to engage in or abstain from any lawsuit concerning patent and license infringements.
- Sunderrao Solanke Mahavidyalaya, Majalgaon shall ensure that faculty in the college have an insurance clause built into the agreement with the licensee(s) while transferring technology or copyrighted material to licensees.

#### Modus Operandi:

- All applications for patents should be dispatched to Head of Institution, irrespective of whether the inventions have resulted from the in-house research/project, or projects under sponsored activity. The Head of Institution must ensure that the foreseeable intellectual property under discussion is not revealed in public domain or discussed with people not connected with the research pertaining to intellectual property.
- The applications for patent or any other form of intellectual property shall be analyzed/inspected by the Research Advisory Committee of the college. The inventor(s) are required to make a brief presentation of their inventions to the Research Advisory Committee of the college. Based on the outcome reached through discussion by the CDC members with the Research Promotion Committee. reimbursement of application fees may be approved, leading to commencement of further processing of the application through the approved agency.
- ➤ If the inventor(s) decide to abandon or withdraw the application for a patent at any stage after filing of application, prior approval of the Research Advisory Committee is mandatory.

IQAC
Coordinator R
Coordinator
Internal Quality Assurance Cell (IQAC)

Sunderrao Solanke Mahavidyalaya,

Majalgaon, Dist.Beed (MS)

Chairman

Research Committee

Dr. B.D. Rathod

Principal
Sunderrao Solanke Mahavidyalaya,
Majalgaon

PRINCIPAL
Sunderrao Solanke Mahavidyalya
Majalgaon Dist. Bood (M.S.)



#### Marathwada Shikshan Prasarak Mandal's

# Sunderrao Solanke Mahavidyalaya, Majalgaon



#### INTERNAL QUALITY ASSURANCE CELL

**CRIETERION-6:** GOVERNANCE, LEADERSHIP AND MANAGEMENT

# **6.2 Strategy Development and Deployment**

6.2.1 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, deployment of institutional Strategic/ perspective/development Plan etc.

**Mechanism for Submission of Student Grievances Offline** 



# M.S.P.Mandal's M.S.P.Mandal's SUNDERRAO SOLANKE MAHAVIDYALAYA Jajan Majalgaon, DIST.BEED (MH)-431131 NAAC Re-Accredited "A" Grade



## **Grievance Redressal Cell**

#### Brief Report on the Mechanism for Submission of Students' Grievances Offline

- M. S. P. Mandal's Sunderrao Solanke Mahavidyalaya, Majalgaon ensures timely redressal of students' grievances. Following are the characteristics of the mechanism developed for the redressal of the grievances:
- 1. Student friendly mechanism to submit the Grievances offline.
- 2. Special Committee for appropriate treatment to the problems and difficulties of the students.
- 3. Highly responsive and responsible teachers offered responsibility to handle the appropriate cases of grievances
- 4. Creation of confidence and ease in the mind of students to state their problems without fear and seek for solutions.
- 5. Creation of awareness about their rights and duties.

The students are encouraged to offer their grievances, suggestions and recommendations on the following issues.

- 1. Anti-Ragging
- 2. Anti-Sexual Harassment
- 3. Administration
- 4. Teaching-Learning
- 5. Library
- 6. Admission, etc.

Grievances are submit to the following members

- 1. College Principal
- 2. Vice Principals
- 3. Respective Committee Members

Coordinator
Internal Quality Assurance Cell (IQAC)
Sunderrao Solanke Mahavidyalaya,
Majalgaon, Dist.Beed (MS)



PRINCIPAL
Sunderrao Solanke Mahavidvalva
Majalgaon Dist. Beed (M.S.)



#### Marathwada Shikshan Prasarak Mandal's

# Sunderrao Solanke Mahavidyalaya, Majalgaon



#### INTERNAL QUALITY ASSURANCE CELL

CRIETERION-6: GOVERNANCE, LEADERSHIP AND MANAGEMENT

# **6.2 Strategy Development and Deployment**

6.2.1 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, deployment of institutional Strategic/ perspective/development Plan etc.

**Anti-Ragging Policy** 

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| Specimen Copies of Affidavit of Students & Parents   | 2       |
| Specimen Copies of Undertaking of Students & Parents | 3       |

# SUNDERRAO SOLANKE MAHAVIDYALAYA

# **Anti-Ragging Policy**

#### 1. Objectives: -

In view of the directions of the Hon'ble Supreme Court in SLP No. 24295 of 2006 dated 16-05-2007 and in Civil Appeal number 887 of 2009, dated 08-05-2009 to prohibit, prevent and eliminate the scourge of ragging including any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student, or indulging in rowdy or undisciplined activities by any student or students which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in any fresher or any other student or asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student, with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student, in all higher education institutions in the country, and thereby, to provide for the healthy development, physically and psychologically, of all students, the management brings forth these regulations:

- 2. What Constitutes Ragging: Ragging constitutes one or more of any of the following acts:
  - a) Any conduct by any student or students whether by words. spoken or written or by an act which has the effect of teasing, treating, or handling with rudeness a fresher or any other student.
  - b) Indulging in rowdy or undisciplined activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student.
  - c) Asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment to adversely affect the physique or psyche of such fresher or any other student;

d) Any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher.

e) Exploiting the services of a fresher or any other student for completing the academic

tasks assigned to an individual or a group of students.

f) Any act of financial extortion or forceful expenditure burden put on a fresher orany other student by students.

g) Any act of physical abuse including all variants of it: sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any

other danger to health or person.

h) Any act or abuse by spoken words, emails, posts, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student.

i) Any act that affects the mental health and self-confidence of a fresher or any other student with or without an intent to derive a sadistic pleasure or showing off power, authority, or superiority by a student over any fresher or any other student.

# Measures for prevention of ragging: -

It shall be mandatory for every stake holder to take following measures for prevention of ragging at such institutions.

 a) Ragging within and outside the campus is totally banned and anyone found guilty of ragging and/or abetting ragging is liable to be punished.

b) Every candidate must fill an affidavit, preferably both in English and Marathi and/or in one of the regional languages. The affidavit should be filled up and signed by the candidate to the effect that he/she is aware of the law regarding prohibition of ragging as well as the punishments, and that he/she, if found guilty of the offence of ragging and/or abetting ragging, is liable to be punished appropriately.

c) A printed affidavit, preferably both in English and Marathi and/or in one of the regional languages and the affidavit should be signed by the parent/guardian of the applicant to the effect that he/she is also aware of the law in this regard and agrees to abide by the punishment meted out to his/her ward in case the latter is found guilty of ragging and/or abetting ragging.

d) The applicant must submit a document along with the School Leaving Certificate/Character Certificate which shall include a report on the behavioral pattern of the applicant, so that the institution can thereafter

keep intense watch upon the student who has a negative entry in this regard.

e) A student seeking admission to the hostel shall have to submit another affidavit along with his/her application for hostel accommodation that

he/she is also aware of the law in this regard and agrees to abide by the punishments meted out if he/she is found guilty of ragging and/or abetting ragging.

f) Each batch of freshers should be divided into small groups and each such group shall be assigned to a member of staff. Such staff member should interact individually with each member of the group on regular basis to ascertain the problems/difficulties, if any faced by the freshers in the Institution and extend necessary help.

g) In case of freshers admitted to a Hostel, it shall be the responsibility of the teacher in charge of the group to co- ordinate with the warden of the Hostel and to make surprise visits to the rooms in the hostel where the members of the group are lodged. Freshers would be lodged in a separate hostel block wherever possible and where such facilities are not available, the college/institution shall ensure that seniors' access to freshers' accommodation is strictly monitored by wardens, Security Guards and Staff.

h) Institute provides the assistance of professional counselors at the time of admissions to counsel freshers' in order to prepare them for the life ahead, particularly for adjusting to the life in the hostels.

i) A Student Handbook detailing when and whom student has to turn to for help and guidance for various purposes (including Wardens, Head of the institution, members of the anti-ragging committee, relevant district and police authorities), addresses and telephone numbers of such persons/authorities, etc. is being provided to all the freshers.

j) The Institute through its policy on Anti-Ragging displayed on college website would be point of access for all students.

k) Institute has tight security in its premises, especially at the vulnerable places. Necessary and intense policing is resorted to at such points at odd hours during the early months of the academic session.

 Mobile Phones and other communication devices may be permitted in residential areas including hostels to provide access to the students particularly freshers, to reach out for help from teachers, parents and Institution authorities.

# 4. Monitoring Mechanism

a) Anti-ragging Committee: Institute has constituted an Anti-ragging Committee which is headed by the Head of the Institution, and consisting

of representatives of civil and police administration, local media, Non-Government Organizations involved in youth activities, representatives of faculty members, representatives of parents, representatives of students belonging to the freshers' category as well as senior students, non-teaching staff; and have a diverse mix of membership in terms of level as well as gender.

b) The Anti-Ragging Committee can make surprise raids on hostels, and other places vulnerable to incidents and having the potential for ragging and is

empowered to inspect such places.

c) The Anti-Ragging Committee can conduct an on-the-spot enquiry into any incidents of ragging referred to it by the Head of the institution or any member of the faculty or any member of the staff or any student or any parent or guardian or any employee of a service provider or by any other person, as the case may be; and shall submit enquiry report along with recommendations to the Principal for action.

# 5. Actions to be taken against students for indulging and abetting ragging in the institute.

- a) A strong, exemplary, and justifiably harsh punishment would be meted out to the persons indulged in ragging to act as a deterrent against recurrence of such incidents.
- b) Every single incident of ragging a First Information Report (FIR) would be filed without exception by the institutional authorities with the local police authorities.
- c) The Anti-Ragging Committee of the institution shall take an appropriate decision, regarding punishment or otherwise, depending on the facts of each incident of ragging and nature and gravity of the incident of ragging.
- d) Depending upon the nature and gravity of the offence as established the possible punishments for those found guilty of ragging at the institution level shall be any one or any combination of the following: -
  - (i) Cancellation of admission
  - (ii) Suspension from attending classes
  - (iii) Withholding/withdrawing scholarship/fellowship and other benefits

- (iv) Debarring from appearing in any test/examination or other evaluation process (v) Withholding results
- (vi) Debarring from representing the institution in any regional, national or international meet, tournament, youth festival, etc.
- (vii) Suspension/expulsion from the hostel
- (viii) Rustication from the institution for period ranging from 1 to 4 semesters (ix) Expulsion from the institution and consequent debarring from admission to any other institution.
- (x) Collective punishment: when the persons committing or abetting the crime of ragging are not identified, the institution shall resort to collective punishment as a deterrent to ensure community pressure on the potential raggers.
- **6. Appeal:** An appeal against the order of punishment by the Anti-Ragging Committee shall lie to the Chairman or Head of the Institution, as the case may be.
- 7. Action Taken Report: The institutional authorities shall intimate the incidents of ragging occurred in their premises along with actions taken to the Council form time to time.

Coordinator

Anti-Ragging Committee

PRINCIPAL

PRINCIPAL underrao Solanke Mahavidyalya Majalagan Rist. Beed (M.S.)

# SUNDERRAO SOLANKE MAHAVIDYALAYA, MAJALGAON

### Annexure I AFFIDAVIT BY THE STUDENT

|           | ė.  |  |  |
|-----------|---|--|--|
| admittac  | to C.C. M.  | maialdoma.   | (full name of student) having been(name  |
| of the in | estitution) have receive  | ed a copy of the UGC Regu  | ations on Curbing the Menace of Ragging in   |
| Higher    | Educational Institution   | ns, 2009, (hereinafter called  | the "Regulations") carefully read and fully  |
| undarete  | and the provisions con  | tained in the said Regulation  | ns.  |
| 1.        | I have, in particular, p  | perused clause 3 of the Reg  | ulations and am aware as to what constitutes   |
|           | ragging   |  |  |
| 2.        | I have also, in particul<br>of the penal and admi<br>guilty of or abetting                  | nistrative action that is liab<br>ragging, actively or passive   | use 9.1 of the Regulations and am fully aware<br>le to be taken against me in case I am found<br>ly, or being part of a conspiracy to promote          |
|           | I hereby solemnly average be constituted as ragg or propagate through under clause 3 of the | ing under clause 3 of the R<br>any act of commission or<br>Regulations.  | I not indulge in any behaviour or act that may<br>egulations. b) I will not participate in or abet<br>omission that may be constituted as ragging      |
| 4.        | I hereby affirm that, in 9.1 of the Regulation me under any penal l                         | f found guilty of ragging, I s, without prejudice to any can or any law for the time by  | am liable for punishment according to clause<br>ther criminal action that may be taken against<br>being in force.                                      |
| 5.        | I hereby declare that<br>the country on acco<br>promote, ragging; ar<br>aware that my admis | I have not been expelled or<br>ant of being found guilty of<br>d further affirm that, in cases<br>toon is liable to be cancelled | debarred from admission in any institution in<br>of, abetting or being part of a conspiracy to<br>se the declaration is found to be untrue, I am<br>l. |
| 6.        | a) I will obey the c  | e points, I do hereby declare<br>ode of conduct of the instit<br>ity while in and off the insti                                  | ution and do not indulge in any kind of anti-  |
|           | b) I will be solely abovementioned  | responsible for any kind   | of accident/mashup caused on account of  |
| Date:     |   |  | Signature of Student   |
|           |   |  | Name: Jackay Ashwini   |

Note: It is mandatory to submit this affidavit in the above format, if you desire to register in forthcoming academic session.

Annevure II

|   | Annexure II   |
|---|---|
|   | AFFIDAVIT BY PARENT/GUARDIAN  |
| I Mr/N                                  | Ars./Ms. Jachav Kalyan Annascheh (full name nt/guardian), guardian of Jachav Ashwini bedahau  |
| of parer                                | nt/guardian), guardian of Tachay Ashwini bellabhau  |
| (full na                                | me of student), having been admitted to have received and downloaded a copy of  |
| 00                                      | mame of the institution). Have received and downloaded a copy   |
| the IIC                                 | C Pagulations on Curbing the Menace of Ragging in Higher Educational institutions, 2003,  |
| (hereina                                | after called the "Regulations"), carefully read and fully understood the provisions contained in  |
| the soid                                | Pagulations   |
| 1                                       | I have perused clause 3 of the Regulations and am aware as to what constitutes ragging.   |
| 2.                                      | I have also perused clause 7 and clause 9.1 of the Regulations and am run / aware of the penal  |
|   | and administrative action that is liable to be taken against my ward in case he/she is found guilty   |
|   | of or abotting ragging actively or passively, or being part of a conspiracy to promote ragging.   |
| 3.                                      | I haraby colombly ever and undertake that a) My ward will not indulge in any behavior of act  |
|   | that may be constituted as ragging under clause of the Regulations. D) My ward will not   |
|   | participate in or abet or propagate through any act of commission or omission that may be   |
|   | constituted as ragging under clause 3 of the Regulations.   |
| 4.                                      | I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to   |
|   | clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken   |
|   | against my ward under any penal law or any law for the time being in force.   |
| 5.                                      | I hereby declare that my ward has not been expelled or debarred from admission in any   |
|   | institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be |
|   | conspiracy to promote, ragging, and further armin that, in case the decidation is really  |
|   | untrue, the admission of my ward is liable to be cancelled.  Along with the above points, I do hereby declare that:   |
| 6.                                      | c) My ward will obey the code of conduct of the institution and do not indulge in any kind of   |
|   | c) My ward will obey the code of conduct of the institution and do not meanly in any institution compute  |
|   | anti-disciplined activity while in and off the institution campus.  |
|   | d) My ward will be solely responsible for any kind of accident/mashup caused on account of  |
|   | abovementioned clause (6 a).  |
| Date:                                   | abovementioned clause (6 a).  Signature of Parent/Guardian  |
| Place:                                  | Signature of Parent/Guardian  |
|   | Name: Jadhav kolly an   |
|   | Mari Ida  |
|   | Adress: J. J. Q. J. Q.  |
|   | Adress: Majay aon Telephone/Mobile No.: 98.909.071.30   |
|   |   |
| *************************************** | Remarks by Admission Committee  |
| This -                                  | ffidavit is signed by the concerned Parent/Guardian in my presence.   |
| inis a                                  | Member of Admission Committee   |
|   | Michigan of Fullipsion Committee  |

Sign.

Name:

Date:

Note: It is mandatory to submit this affidavit in the above format, if you desire to register in forthcoming academic session.

#### M.S.P. Mandal's

SUNDERRAO SOLANKE MAHAVIDYALAYA, MAJALGAON UNDERTAKING BY THE STUDENT

1. I. Jacker. Ashwini balabrau...., have carefully read and fully understood the law prohibiting ragging and the directions of the Supreme Court and the Central/State Government in this regard.

2. I have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, and have carefully gone

through it. 3. I hereby undertake that

a) I will not indulge in any behavior or act that may come under the definition of ragging I will not participate in or abet or propagate ragging in any form.

b) I will not hurt anyone physically or psychologically or cause any other

4. I hereby agree that if found guilty of any aspect of ragging, I may be punished as per the provisions of the UGC Regulations mentioned above and/or as per the law in force.

5. I hereby affirm that I have not been expelled or debarred from admission by any institution.

Place: Date:

Signature: Ahumi Name: Jadhav Ashwini Address: Majalgaon.

UNDERTAKING BY PARENT/GUARDIAN

1. I Jadhav Kalyan Annasaheb ....., have carefully read and fully understood the law prohibiting ragging and the directions of the Supreme court and the Central/State Government in this regard as well as the UGC Regulations on curbing the Menace of Ragging in Higher Educational Institutions, 2009.

2. I assure you that my son/daughter/ward will not indulge in any act of ragging.

3. I hereby agree that if he/she is found guilty of any aspect of ragging, he/she may be punished as per the provisions of the UGC Regulations mentioned above and/or as per the law in force.

Place:

Date:

Signature: Kalyan
Name: Jackhar Kalyan
Address: Majaldaon

#### M.S.P. Mandal's

## SUNDERRAO SOLANKE MAHAVIDYALAYA, MAJALGAON

## Annexure I AFFIDAVIT BY THE STUDENT

I Abus Vaishavi Dryaneshway (full name of student) having been admitted to Sunderran solanke mahavi yalaya majalgan (name of the institution), have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations") carefully read and fully understood the provisions contained in the said Regulations.

- 1. I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
- I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware
  of the penal and administrative action that is liable to be taken against me in case I am found
  guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote
  ragging.
- 3. I hereby solemnly aver and undertake that a) I will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations. b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
- 4. I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.
- 5. I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.
- 6. Along with the above points, I do hereby declare that:
  - a) I will obey the code of conduct of the institution and do not indulge in any kind of antidisciplined activity while in and off the institution campus.
  - b) I will be solely responsible for any kind of accident/mashup caused on account of abovementioned clause (6 a).

Date:

Place:

Signature of Student

Name: Abui Vaishnay

Note: It is mandatory to submit this affidavit in the above format, if you desire to register in forthcoming academic session.

| Annexure II ,AFFIDAVIT BY PARENT/GUARDIAN  |  |  |  |   |
|--|--|--|--|---|
|  |  |  |  | I. Mr./Mrs./Ms. Abus Dayaneshwar kemba (full name |
| of parentiguardian), guardian of Abuj Vaishnavi Dny aneshwar                               |  |  |  |   |
| (Tutt r  | name of student), having been admitted to S.S.m. midlaun (name of the institution), have received and downloaded a copy of   |  |  |   |
| the UC   | GC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009,  |  |  |   |
|  | nafter called the "Regulations"), carefully read and fully understood the provisions contained in  |  |  |   |
| the sai  | d Regulations.   |  |  |   |
| 1. I have perused clause 3 of the Regulations and am aware as to what constitutes ragging. |  |  |  |   |
| 2.   | I have also perused clause 7 and clause 9.1 of the Regulations and am full 1 / aware of the penal and administrative action that is liable to be taken against my ward in case he/she is found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging. |  |  |   |
| 3.   | I hereby solemnly aver and undertake that a) My ward will not indulge in any behavior or act that may be constituted as ragging under clause of the Regulations. b) My ward will not participate in or abet or propagate through any act of commission or omission that may be                         |  |  |   |
| 4.   | clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.  |  |  |   |
|  |  |  |  |   |
| 5.   | 5. I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be                   |  |  |   |
| -  | untrue, the admission of my ward is liable to be cancelled.  |  |  |   |
| 6.   | Along with the above points, I do hereby declare that:   |  |  |   |
|  | c) My ward will obey the code of conduct of the institution and do not indulge in any kind of<br>anti-disciplined activity while in and off the institution campus.  |  |  |   |
|  | d) My ward will be solely responsible for any kind of accident/mashup caused on account of   |  |  |   |
|  | abovementioned clause (6 a).   |  |  |   |
| Date:  | pnyaneshwar  |  |  |   |
| Place:   | Signature of Parent/Guardian   |  |  |   |
|  | Name: Abyi Dnyaneshwar Korub 9   |  |  |   |
|  | Adress: At Sadola  |  |  |   |
|  | Telephone/Mobile No.: 90.21.06.3988  |  |  |   |
|  |  |  |  |   |
|  | Remarks by Admission Committee   |  |  |   |
| This at  | ffidavit is signed by the concerned Parent/Guardian in my presence.  |  |  |   |
|  | Member of Admission Committee  |  |  |   |
|  | Sign.  |  |  |   |
|  | Name:  |  |  |   |
|  | Date:  |  |  |   |

Note: It is mandatory to submit this affidavit in the above format, if you desire to register in forthcoming academic session.

#### M.S.P. Mandal's

## SUNDERRAO SOLANKE MAHAVIDYALAYA, MAJALGAON

UNDERTAKING BY THE STUDENT

1. I... Abu). Valshnavi. Ony ane shway. have carefully read and fully understood the law prohibiting ragging and the directions of the Supreme Court and the Central/State Government in this regard.

2. I have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, and have carefully gone

through it. 3. I hereby undertake that

a) I will not indulge in any behavior or act that may come under the definition of ragging I will not participate in or abet or propagate ragging in any form.

b) I will not hurt anyone physically or psychologically or cause any other harm.

- 4. I hereby agree that if found guilty of any aspect of ragging, I may be punished as per the provisions of the UGC Regulations mentioned above and/or as per the law in force.
- 5. I hereby affirm that I have not been expelled or debarred from admission by any institution.

Place:

Date:

Signature: Auishnavi
Name: Abui Vaishnavi

Address: Sadola

UNDERTAKING BY PARENT/GUARDIAN

2. I assure you that my son/daughter/ward will not indulge in any act of ragging.

3. I hereby agree that if he/she is found guilty of any aspect of ragging, he/she may be punished as per the provisions of the UGC Regulations mentioned above and/or as per the law in force.

Place:

Date:

Signature: Dnyaneshwar

Name: Abyj Dnyaneshwar

Address: Sadola

Coordinator

Internal Quality Assurance Cell (IQAC) Sunderrao Solanke Mahavidyalaya, Majalgaon, Dist.Beed (MS)



PRINCIPAL Sunderrao Solanke Mahevidyalya Majalgaon Dist. Reed (M.S.)



## Sunderrao Solanke Mahavidyalaya, Majalgaon



#### INTERNAL QUALITY ASSURANCE CELL

CRIETERION-6: GOVERNANCE, LEADERSHIP AND MANAGEMENT

## **6.2 Strategy Development and Deployment**

6.2.1 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, deployment of institutional Strategic/ perspective/development Plan etc.

**Resource Mobilization Policy** 





### Sunderrao Solanke Mahavidyalaya, Majalgaon

#### **Resource Mobilization Policy**

- The college takes every possible effort towards resource mobilization and generating funds beyond the salary grant received from the Government of Maharashtra, and revenue generated from the self-financed courses.
- The College constantly scouts for opportunities to receive grants and financial assistance from various Government Agencies such as the UGC, NAAC, ICSSR New Delhi and affiliating university.
- The college mobilizes funds for its regular activates form various agencies, The IQAC and UGC committee are always alert in mobilizing funds and it has developed some systematic procedures for the optimal utilization of resources.
- > The amount received from UGC is used for overall development of the college.

#### **Budget Policy:**

- Keeping each and every aspect, the college prepares its budget. Every department is asked to propose its budget for the academic activities to be carried out throughout the year.
- A well defined mechanism for finalizing the budget as per the requirement.
- First off all, their incoming material demand is divided into written forms. After that the Principal is asked to as per the instruction and the opened before the quotation opened before the Principal with college development committee members and the right is awarded. After purchase the material is supplied to the concerned department after recording in the store department of the institute.

#### **Utilization of Funds and Resources:**

- Funds and grants received by various agencies are utilized properly under the headings the amount is granted for.
- UGC committee of the college ensures submission of utilization certificate in time, so that next installments are released.
- Books and other reading material sought through research grants are kept in central library for readers.
- Instruments borrowed through grants are used in the departmental laboratories for further academic purpose.

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- Computer and Language Laboratories having latest/upgraded software ensure maximum hands on for students.
- Students are motivated to take maximum benefit of Reading Hall in the library building that remains open from 7.30 am to 5.30 pm.
- The central auditorium of the college is used for various curricular, co-curricular, extracurricular and for organization of seminars, conferences, and other academic activities.
- The optimum use of the Indoor and Outdoor stadium by college students and staff.
- A canteen facility is remaining open from 7:30 am to 6:00 pm.
- Xerox facility is available for students in minimum rate.
- Girls hostel also available for needy girls.

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**Financial Audit Policy** 





#### Sunderrao Solanke Mahavidyalaya, Majalgaon

#### **Financial Audit Policy**

- The institute has the sound financial and accounting system for safeguarding the interest of all stakeholders, by inculcating efficient mechanism.
- The Institute Organizes periodical orientation and training programs for staff of accounts unit.
- Adoption of a defined mechanism for well financial mechanism for discipline and transparency.
- Accounts of the institution will be subject to internal as well as external audit.
- ➤ The College conducts internal audit through S. M. Sherkar and Company Chartered accountant (34617, Firm Registration No. 11409800). That will audit all fiscal issues every Year.
- The government assessment and audit is carried out by the Joint- Director of Higher Education, Aurangabad and also by the Auditor General, Nagpur.
- Objections raised, if any, are to be rectified and compliance reports are to be retrieved.
- Final audit statement is placed before the CDC meeting for the approval.
- The college will also undergo ISO, Green Audit, Energy Audit, Environment Audit and Academic - Administrative Audit by Dr. Babasaheb Ambedkar Marathwada University, Aurangabad.

Participation of the college under AISHE.

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## Sunderrao Solanke Mahavidyalaya, Majalgaon



#### INTERNAL QUALITY ASSURANCE CELL

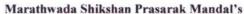
CRIETERION-6: GOVERNANCE, LEADERSHIP AND MANAGEMENT

## **6.2 Strategy Development and Deployment**

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**Staff Welfare Policy** 





## Sunderrao Solanke Mahavidyalaya, Majalgaon

#### Staff Welfare Policy

There are various welfare schemes for teaching and non-teaching staff, they are automatically becomes eligible, soon they join the college as a permanent faculty member, for the provision as stated by the state government and central government.

Following are the title under which different various welfare schemes are covered:

#### Al Financial Assistance and Provision:

- ➤ Loan through our college Staff Credit Society
- > Annual dividend through Staff Credit Society
- > Festival Advance after application
- Channelization of Medical bill reimbursement
- Financial assistance to teachers to participate in conferences, seminars and life membership of various academic bodies.

#### B| Health and Fitness:

- ➤ Health checkup camps
- Facility of Gym
- > Health care centre facility for hostel students
- > Yoga practice

#### C) Leaves

- Duty Leave
- Casual Leave
- ➤ Medical Leave
- Maternity Leave
- Paternity Leave
- Encashment of earned Leave

### D) Financial Relaxation/Support:

Financial assistance to employee of the institution after sudden death.

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nternal Quality Assurance Cell (IQAC Sunderrao Solanke Mahavidyalaya, Majalgaon, Dist.Beed (MS) PRINCIPAL
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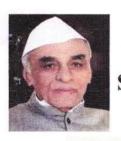
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**Brochure for Divyangjan** 



# M.S.P.Mandal's M.S.P.Mandal's WATER SO SOLANKE MAHAVIDYALAYA

EIGMAJALGAON, DIST.BEED (MH)-431131

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#### BROCHURE FOR DIVYANGJAN

As per 'The Rights of Persons with Disabilities Act, 2016 the disability legislation passed by the Indian Parliament, Sunderrao Solanke Mahavidyalaya, Majalgaon has been quite sensitive towards needs and comfort of Divyangjans in college premises. It has strived hard to create Divyangian-friendly atmosphere in the campus. In order to put all Divyangjan students at ease, the following facilities are provided by the college:

- 1. Formation of the committee that secures rights of Divyangians
- 2. Committee looks after Divyangian students are benefitted by governmental scholarships.
- 3. Human assistance is given to all Divyangjans.
- 4. Scribes are availed during examinations for Dvyangians.
- 5. Ramps and signage have been placed at different places to give directions.
- 6. Separate parking facility is given.
- 7. Restroom facility has been created for Divyangian
- 8. Divyangian-friendly toilet
- 9. Wheel chair assistance is made available
- 8. Different programme for Divyangians
- 9. Special care is taken by student mentoring committee to resolve the problem.

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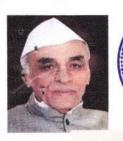
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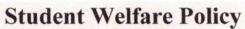
**Students Welfare Policy** 



### M.S.P.Mandal's RAO SOLANKE MAHAVIDYALAYA

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#### INSTITUTIONAL SCHOLARSHIP, FREESHIP, CONCESSION & FINANCIAL **SUPPORT**

Welfare of students is at the core of vision and mission of the institution. The governance of the institution ensures every type of support to students on the campus.

The institution comprehensively plans and ensures academic and financial support to students requiring such support for educational purposes. Following are the areas wherein the support is extended to the students on the campus.

- 1. Curricular Aspects
- 2. Co-curricular Activities
- 3. Sports and Games
- 4. Student Research
- 5. Hostel Accommodation
- 6. Study Tours and Field Visits
- 7. Support to Physically Challenged Students
- 8. Earn and Learn
- 9. Poor economic conditions

Students are sensitized about the availability of concessions in fees and freeship in the above areas. The support mechanism to students is governed by the following principles.

- a) No student is denied of admission due to the inability of her/his inability of payment of required fees at the time of admission.
- b) State or National level rank holder in sport students avail the 650 Rs tuition fee concession during admission.
- c) Besides it, financial aids like fee waiver, partial payment, instalment in the total due fees are given.
- d) Needy and poor students are given concession in hostel fees.
- e) Sport persons are given financial support for participating competitions, preparations, purchase of required things, etc.
- f) Students participating competitions like Avishkar given financial support to prepare their projects and their travel expenses are borne by the college.
- g) Students are given opportunities to work and earn money at the campus under Earn and Learn Scheme.
- h) Financial support is provided to the students participating in cultural activities.
- i) Financial support is also provided to students participating in the competitions like elocution and debate in different colleges.

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**Code of Conduct** 



## Marathwada Shikshan Prasarak Mandal's Sunderrao Solanke Mahavidyalaya, Majalgaon

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