M.S.P. MANDAL'S
MAJALGAON ARTS, SCIENCE AND COMMERCE COLLEGE
MAJALGAON DIST. BEED

ANNUAL QUALITY ASSURANCE REPORT (AQAR) OF THE IQAC 2012-2013

The NAAC has introduced a new on-line questionnaire for the annual report format to be submitted by the IQAC every year. The new format is a survey of the quality sustenance effort undertaken by the institution which would reflect the quality management strategies adopted. Broad areas cover all relevant quality enhancement efforts. It is envisaged that the response pattern by the institution would be a self-learning exercise in quality sustenance effort undertaken by the institutions. The survey also intends a quality mapping which would streamline IQAC activities. Based on the quality profile created by the institution, strategies can be adapted to achieve the declared goals and objectives.

INSTRUCTION

This questionnaire is designed to make a survey of the basic processes related to quality management efforts in your institution. The survey consists of five sections.

1.   General Profile

2.   IQAC (Internal Quality Assurance Cell) activities

3.   Academic and Research Outputs

4.   Student Mentoring and Support System

5.   Governance and Innovation

The activities of the institution in the above five sections or in other relevant areas are being surveyed to create a quality profile for the year in relation to institutional vision and goals. The survey results would enable the institution and IQAC to create a quality index profile, which would be a self learning exercise. Apart from the responses to the online survey, in case the NAAC requests for any further evidence, the information may be sent by hard copy. This would enable NAAC to make a diagnostic survey of national higher education scenario and the feedback will be provided to each participating institution. No judgment or categorization on institutional quality is intended.

1.	
1) Kindly provide the details of the institution	
Name of Institution:	M.S.P. Mandal's – Majalgaon Arts, Science & Commerce College, Majalgaon
Year of Establishment of **the Institution:**	15th June 1971
Address Line 1:	Gavori Road Majalgaon
Address Line 2:	M.S.P. Mandal's – Majalgaon Arts, Science & Commerce College, Majalgaon 431 131
City/Town:	Majalgaon
State:	Maharashtra
Postal Code:	431 131
Email Address:	Majalgaon_college123@yahoo.in
2) NAAC Accreditation/ Reaccreditation Details	
Year of Accreditation/ Reaccreditation:	2004/2011
Current Grade:	B
CGPA:	2.31
3) Institutional Status	
4) Contact Person Details	
Name of Head of Institution:	Dr. B.D.Rathod

Contact Phone:	09422488432
Email:	bhausahebdrathod@gmail.com
Website URL:	**http:// majalgaoncollege.org**
Name of IQAC Co-ordinator	Dr. R.T. Pawar
Email:	drrajpawar@rediffmail.com

2.

SECTION I
This section is related to institutional goals, vision and mission, academic programmes and activities, strategies and action plans for institution building.

5. Number of academic programmes existing (Enter a number; 0 for nil)

Undergraduate (BA/B.Sc./B.Com etc.)	18
Post Graduate (MA/M.Sc./M.Com etc.)	0
Research Programmes (M.Phil/P.hD)	0
Certificate Programmes	0
Professional Programmes (B.Tech/M.Tech/B.Ed/M.Ed/Medicine/Pharmacy/Paramedical/Nursing etc)	2
Other value added programmes	0
Any other programme offered (Specify)	0

6. Details on Programme Development (Enter a number; 0 for nil)

New programmes added during the year	0
New rograms designed	0
Programes under revision	0
Interdepartmental collaborative programmes	0
Inter Institutional collaborative programmes	0
Number of review committee recommendations implemented (Total)	0
Number of NAAC peer team recommendations implemented	4
Number of UGC/any other expert committee recommendations implemented	0

Number of review committee recommendation under implementation	0
Number of NAAC peer team recommendations under implementation	0
Number of UGC/ any other expert committee recommendations under implementation	0

7. Faculty Details (Enter a number; 0 for nil)

Total faculty strength required as per norms for all programmes	32
Total faculty on rolls	23
Faculty added during the year	0
Faculty positions vacant	9
Faculty left during the year	0
Total number of visiting faculty	33
Total number of guest faculty	0

8. Qualification of Faculty

PhD and Above	8
Mphil	8
Masters	14
Any other (Specify)	0

9. Faculty qualification improvement

PhD awarded to existing faculty	1
Mphil awarded to existing faculty	0
Any other degree awarded to existing faculty	0

10. Administrative Staff Details (Enter a number; 0 for nil)

Administrative staff (total sanctioned)	19
Administrative staff (Actual strength)	15
Added during the year of reporting	0
Left during the year	0

Number of posts vacant	4

11. Technical Support Staff Details (Enter a number; 0 for nil)

Technical Support Staff (Total sanctioned strength)	40
Technical Support Staff (Actual strength)	29
Added during the year	0
Left during the year	0
Number of posts vacant	11

3.

SECTION II
This section surveys the quality sustenance and development activities during the year taken up by IQAC. It reflects quality management structure, strategies, and processes which would enhance academic quality of the institution as perceived by faculty, students, alumni, and other stakeholders (social perception of the institution) inline with the vision, mission and goals of the institution.

12. Establishment details

Year of establishment of IQAC	23/07/2004

13. Composition of IQAC (Enter a number; 0 for nil)

Number of IQAC members	18
Number of Alumni in IQAC	1
Number of Students in IQAC	1
Number of Faculty in IQAC	10
Number of Administrative Staff in IQAC	2
Number of Technical Staff in IQAC	1
Number of Management Representatives	1
Number of External experts in IQAC	1
Number of any other stakeholder and community representatives	1

14. IQAC Meetings

Number of IQAC meetings held during the year	4

15. Whether Calendar of activities of IQAC formulated for the academic year   Yes

16. IQAC Plans for Development (Enter a number; 0 for nil)

Number of academic programmes proposed	0
Number of value added programmes proposed	3
Number of skill oriented programmes proposed	2
Number of faculty competency and development programmes proposed	1
Number of other staff development programmes proposed	1
Number of student mentoring programmes proposed	5
Number of co curricular activities proposed	35
Number of inter departmental cooperative schemes proposed	15
Number of community extension programmes proposed	20
Any other programmes proposed (Specify)	3

17. IQAC Plans for development & Implementation (Enter a number; 0 for nil)

Number of academic programmes implemented	0
Number of value added programmes implemented	3
Number of skill oriented programmes implemented	2
Number of faculty competency and development programmes implemented	1
Number of other staff development programmes implemented	1
Number of student mentoring programmes implemented	5
Number of co curricular activities implemented	32
Number of inter departmental cooperative programs implemented	15
Number of community extension programmes implemented	18
Any other programmes suggested that are implemented (Specify)	0

18. IQAC Seminars and Conferences (Enter a number; 0 for nil)

Number of seminars/ conferences/ workshops organized by IQAC within the institution	1
Number of participants from the institution	30
Number of participants from outside	0
Number of external experts invited	1
Number of external conferences/seminars/ workshops on institutional quality attended	5
Number of events conducted with IQACs of other institutions as collabrative programes	0

19. Did IQAC receive any funding from UGC during the year ? No

20. If the response to Qn. 19 is Yes, please provide the amount received from UGC (Input 0 if NA/NIL)
Any other source including internal financial support from the management (Specify amount)

Amount Received from UGC	0
Amount Received from any other source including the college management	0

21. Any significant contribution made by IQAC on quality enhancement during current year (Please provide details in bullet format)

- Ph.D. degree awarded to one existing faculty

- Construct of new girl hostel

- Strengthening of IQAC

- One MRP sanctioned by UGC

- Academic Audit

- Faculty Development Programmes (Orientation, workshop etc.)

- Workshop for Non-teaching staff on Computer Skill

4.

SECTION III

In this section the events, activities, and outputs in the field of research and academic areas are being surveyed.

22. Academic Programmes

Number of new academic programes developed or designed by faculty	0

Number of faculty members involved in curriculam restructuring/revision/syllabus development	0
Number of programes in which evaluation process reformation taken up and implemented	0
Number of active teaching days during the current academic year	184
Average percentage of attendance of students	83
Percentage of classes engaged by guest faculty and temporary teachers	45
Number of self financed programmes offered	6
Number of aided programmes offered	12
Number of programmes discontinued during the year	0

23. Whether any systematic student feedback mechanism is in place ?   **Yes**

24. Feedback Details (If answer to Question 23 is Yes)

Percentage of courses where student feedback is taken	100

25. Is feedback for improvement provided to the faculty?   **Yes**

26. Faculty Research, Projects, and Publication details for the year

Number of major research projects undertaken during the year	0
Number of minor research projects undertaken during the year	2
Number of major ongoing projects	0
Number of minor ongoing projects	3
Number of major projects completed	0
Number of minor projects completed	2
Number of major project proposals submitted for external funding	0
Number of minor project proposals submitted for external funding	0
Number of research publications in peer reviewed journals	16
Number of research publications in international peer reviewed journals	4
Number of research publications in national peer reviewed journals	12
Number of research papers accepted for publication in international peer reviewed journals	0

Number of research papers accepted for publication in national peer reviewed journals	0
Average of impact factor of publications reported	0
Number of books published	2
Number of edited books published	1
Number of books (single authored) published	2
Number of books (coauthored) published	1
Numbers of conferences attended by faculty	35
Number of international conferences attended	4
Number of national conferences attended	31
Number of papers presented in conferences	30
Number of papers presented in international conferences	0
Number of papers presented in national conferences	30
Number of conferences organized by the institution	0
Number of faculty acted as experts resource persons	6
Number of faculty acted as experts resource persons international	0
Number of faculty acted as experts resource persons national	0
Number of collaborations with international institutions	0
Number of collaborations with national institutions	0
Number of linkages created during the year	0
Total budget for research for current year as a percentage of total institution budget	1
Amount of external research funding received in the year	27500
Number of patents received in the year	0
Number of patents applied for in the year	0
Number of research awards/ recognitions received by faculty and research fellows of the institute in the year	0
Number of PhDs awarded during the year	1
Percentage of faculty members invited as external experts/resource persons/reviewers/referees or any other significant research activities	2
5.	

SECTION IV This section deals with Student Mentoring and Support System existing in the institution. This includes student activities, mentoring, and opportunities for development and inclusive practices.	
27. Student Details and Support Mechanisms	
The total intake of students for various courses (Sanctioned)	1920
Actual enrollment during the year	868
Student dropout percentage during the year	28
Success percentage in the final examination across the courses	74.58
Number of academic distinctions in the final examination and percentage	46
Number of students who got admitted to institutions of national importance	0
Number of students admitted to institutions abroad	0
Number of students qualified in UGC NET/ SET	2
Number of students qualified GATE/ CAT/ other examination (Specify)	0
28. Does student support mechanism exist for coaching for competitive examinations? YES	
29. Student participation, if response is yes to Qn. 28	
Number of students participated	38
30. Does student counselling and guidance service exist ? YES	
31. Student participation, if answer to Qn. 30 is yes Yes	
Number of students participated	240
32. Career Guidance	
Number of career guidance programmes organized	4
Percentage of students participated in career guidance programmes	50
33. Is there provision for campus placement? Yes	
34. If yes to Qn. 33	

Number of students participated in campus selection programmes	0
Number of students selected for placement during the year	0

35. Does gender sensitization program exist ?   **Yes**

36. If Answer is Yes to Qn 35

Number of programmes organized	4

37. Student activities

Number of students participated in external cultural events	9
Number of prizes won by students in external cultural events	1
Number of cultural events conducted by the institute for the students	9
Number of students participated in international sports and games events	0
Number of students participated in national level sports and games events	3
Number of students participated in state level sports and games events	24
Number of students participated in university level sports and games events	36
Number of prizes won by students in international sports and games events	0
Number of prizes won by students in national level sports and games events	0
Number of prizes won by students in state level sports and games events	1
Number of prizes won by students in university level sports and games events	0
Number of sports and games events conducted by the institute for the students	25

38. Composition of students

Percentage of Scheduled Caste	24.30
Percentage of Scheduled Tribe	2.07
Percentage of other backward communities	12.32
Percentage of women students	32.62
Percentage of physically challenged	2
Percentage of rural students	100

Percentage of urban students	0

39. Scholarships and Financial Support

Number of students availing financial support from the institution	275
Amount disbursed as financial support from the institution	513545
Number of students awarded scholarship from the institution	10
Number of students received notable national /international achievements/recognition	0

40. Student initiatives

Number of community upliftment programmes initiated by students	2
Number of literary programmes initiated by students	6
Number of social action initiatives based on science / environment initiated by students	3
Number of student research initiatives	10

6.

SECTION V This section surveys the Governance and Innovation at the institution related to quality management. The educational management strategies adopted and in practice for achieving the objectives are focused.

41. Whether perspective plan for overall developmental activities is created ?	**Yes**

42. If the answer for Qn. 41 is Yes, is the plan implemented and monitored ?	**Yes**

43. Whether benchmarking is created for institutional quality management efforts ?	**Yes**

44. If the answer to Question 43 is Yes, please list the benchmarking in various areas of development in bullet format

- **Regular self assessment report by faculty member**
- **Regular Use of ICT for Teaching learning techniques**
- **100% students feedback**
- **Promotion of credit based co-curricular and extra-curricular activities**
- **Remedial teaching is conducted**
- **Visits for Study tour and field work**

- **Results of College is good as compare to University**
- **Existing faculty has participated in workshop, seminar, conferences etc**
- **Minor Project funded by UGC**
- **All faculty pursue research and publish papers in referred journals**
- **Regular monitoring of students attendance**
- **Well Equipped and furnished computer laboratory**
- **Flexibility in Administrative system**
- **Participation of students in various activities such as zonal sports, youth festival etc.**
- **Academic calendar, teaching , lecturer**

45. Is a Management information System (MIS) in place ?	**Yes**

46. If answer to question 45 is Yes, please provide details of MIS applied to

1. Administrative procedures including finance

2. Student admission

3. Student records

4.Evaluation and examination procedures

5.Research administration
6. Others

(enter the respective details corresponding to the serial numbers)
- **Biometric**

47. Existence of learning resource management

edatabase in library	**Yes**
ICT and smart class room	No
e-learning sources (e-Books, e-Journals)	Yes
Production of teaching modules	Yes
Interactive learning facilities	Yes

48. Internal resource mobilization : Kindly provide the amount contributed

Research	0
Consultancy and training	0
Student contribution	463204
Alumni contribution	0
Well-wishers	0

49. Infrastructure and welfare spending: Please specify the amount

Amount spent for infrastructure development	3791607
Amount spent for student welfare	0
Amount spent for staff welfare	0

50.   Is delegation of authority practiced   **Yes**

51.   Does grievance redressal cell exist?

Faculty   **Yes**

Students   **Yes**

Staff   **Yes**

52.   Grievances received from faculty and resolved (Enter a number; 0 for nil)

Number of grievances received	8
Number of grievances resolved	8

53.   Number of grievances received from students and resolved (Enter a number; 0 for nil)

Number of grievances received	12
Number of grievances resolved	12

54   Number of grievances received from other staff members and resolved
(Enter a number; 0 for nil)

Number of grievances received	3
Number of grievances resolved	3

55.   Has the institution conducted any SWOT analysis during the year   **Yes**

56.   The SWOT analysis was done by internal or by external agency

Internal

57.   Kindly provide three identified strengths from SWOT Analysis (in bullet format)

- **Knowledge dissemination through ICT enabled teaching**
- **Library enriched with large collection of text books, reference books, Journals, periodicals, e-learning resources and online database for research and inflibnet**
- **Accommodation facility provide to rural students (hostel)**
- **Strong Management team**

58.   Kindly provide three identified weaknesses from the SWOT analysis (in bullet format)

- **Unavailability of PG courses**

- **Inadequate interaction with industries and research institutes**

- **Students from rural and vernacular background with average communication skills**

- **Lack of Toilet facility for staff**

59.	**Kindly provide two opportunities identified from the SWOT analysis (in bullet format)**

- **To introduce and develop research laboratories**

- **Extension extra-curricular activities and placement opportunities**

- **To start PG coerces in Computer Science , Botany and zoology**

60.	**Kindly provide two identified challenges/threats from SWOT analysis (in bullet format**

- **Introduction of new courses in emerging areas**

- **Average number of students are below poverty line**

- **Up gradation of infrastructure**

61.	**Identify any significant progress made by the institution towards achieving the goals and objectives during the year (list below in bullet format)**

- **Implementation of community service programmes**

- **Research as a part of campus culture and collaborative research**

62.	**How do you perceive the role of NAAC in the quality development of your institution (Suggestions in bullet format to be given below**

- **Recommendation of NAAC help us to improve our quality of teaching, learning and research activities**

- **NAAC assessment help us to discover our strength and weaknesses**

- **NAAC puts us in right path to move forward to achieve our goals and objective**

- **Opportunity to review the life and growth of the institution**

- **Enhancement of soft skills in faculty and students**

- **NAAC encourages institution for self evaluation, accountability**

- **Institution initiated innovative and modem methods of teaching and learning.**

- **NAAC acts as a quality enhancement agent for our institution.**

Dr. R. T. Pawar   **Dr. B.D. Rathod**

IQAC coordinator   **Principal**